

**PLEASE EMAIL THIS FORM TO YOUR COMMITTEE'S PEA EMAIL AT THE END OF THE MEETING.**

## COMMITTEE MEETING REPORT

**MEETING DATE:** \_\_\_\_\_ 10/1/2020 \_\_\_\_\_

**COMMITTEE TITLE:** \_\_\_\_\_ Programs \_\_\_\_\_

### COMMITTEE MEMBERS PRESENT

Helen I  
Julie F  
Georgie G  
Jon M  
Fella B

### COMMITTEE MEMBERS ABSENT

Scott Y  
Charlotte R

### COMMITTEE DISCUSSION SUMMARY (include description, help needed from the office, etc.)

DISCUSSION ITEM	ASSIGNED TO	DUE DATE
Scavenger Hunt PPT Troubleshoot	Jon	10/7
Scavenger Hunt Dry run	Whole team	10/8 7am
Holiday Auction Power Point	Jon	10/31/2020

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