

COMMITTEE MEETING REPORT

MEETING DATE:

9/22/2016

COMMITTEE TITLE:

ATTENDANCE

COMMITTEE MEMBERS PRESENT

ALBERT ONG, BILL FLYNN, JAMES STOUT

ABSENT

DON MILLER, RANDY MILLS

COMMITTEE DISCUSSION SUMMARY (use the backside, if necessary)

OUT REACH TO ENCOURAGE THOSE WHO HAVE BEEN AWAY -

FORM EMAIL - REMINDING MEMBERS OF STAYING FOR LEADS & INTRODUCTIONS.

ASSIGN ATTENDANCE UP TO FEBRUARY

ACTION ITEMS AND NEXT STEPS

ITEM	ASSIGNED TO	DUE DATE
COORDINATE W/ANGIE/BOARD	JAMES	OCTOBER
DEVELOP MECHANISM FOR TRACK EARLY EXITS	TEAM	NOVEMBER