

PLEASE GIVE THIS FORM INTO ANGI ROBERTS AT THE END OF THE MEETING.

COMMITTEE MEETING REPORT

MEETING DATE:

9/28/2017

COMMITTEE TITLE:

ATTENDANCE

COMMITTEE MEMBERS PRESENT

CURTIS LANE, JOHN GARCIA, RANDY MILLS
WARD WILANDER, DON MILLER, PAT BARK

ABSENT

NONE

COMMITTEE DISCUSSION SUMMARY (use the backside, if necessary)

ACTION ITEMS AND NEXT STEPS

ITEM	ASSIGNED TO	DUE DATE
REQUESTS FOR ABSENCE NOTIFICATION IN FUTURE ① CONTINUE WEEKLY MENTIONS	NEAL	IMMEDIATE
② IMPLEMENT AUTO SIGN IN - 2 MONTHS KEITH, ADAM, STEVE	JAMES	NOVEMBER
③ UTILIZE MENTOR WITH ATTENDANCE	ALL	NOVEMBER
ALERT MEMBERSHIP ④ WORK TO FILL AGENCIC CATEGORIES	VARIOUS	OCTOBER
ROTATION B - SIGNUPS RANDY - OCTOBER. CURTIS - DECEMBER ⑤ NOVEMBER - WARD - JOHN G. - JANUARY	VARIOUS	OCT - JANUARY

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