

**PLEASE EMAIL THIS FORM TO YOUR COMMITTEE'S PEA EMAIL ALIAS OR
PEAWORKS@EXECUTIVES.ORG AT THE END OF THE MEETING.**

COMMITTEE MEETING REPORT

MEETING DATE: 5/4/2023

COMMITTEE TITLE: Booster

COMMITTEE MEMBERS PRESENT

**Kim Tucker, Kim Sechler, Deanne Belcher, John King, Mike Feller, Flor Harris, Julie Fukuhara, Maria Martinez Perez
(also in attendance was Michael Aronson)**

COMMITTEE MEMBERS ABSENT

Larry Hassett

COMMITTEE DISCUSSION SUMMARY (include description, help needed from the office, etc.)

DISCUSSION ITEM	ASSIGNED TO	DU DATE
<p>Next social gathering to be a "Thirsty Thursday" cocktail hour held at the Celia's in Menlo Park on 5/18 from 4:30-7:30 pm. Larry Hassett, Charlotte Russell, and Mike Feller have offered to help with hosting appetizers and first drink. It will be no-host drinks after the first drink. Kim Sechler will ask at the next meeting to see if others would like to sponsor. Also remind everyone to RSVP by that day (5/11) so we have a good idea of headcount.</p> <p>Subsequent social event to be at Top Golf on a Thursday evening sometime in July. Deanne will follow up with Top Golf to determine availability and cost. Start asking members at the meetings starting in June to buy the Costco gift cards to Top Golf if they want to help sponsor the event.</p> <p>We decided on 9/17/23 from 12:00-3:00 pm for the PEA picnic. Julie will submit the application for reserving East Meadow spot.</p> <p>Next meeting will be on 6/1/23 right after the PEA meeting on zoom.</p> <p>See below for action steps, assignments, and due dates.</p>		

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ACTION ITEMS AND NEXT STEPS	ASSIGNED TO	DUE DATE
Make announcement at the 5/11/23 meeting to submit RSVPs by the end of the day for final headcount. Make one more request for any additional sponsors for the event.	Kim Sechler	5/11/23
Call Top Golf to ask about reserving bays for a Thursday in July. Get details on cost, cancellation policy/numbers adjustment. If possible, book for 7/13, 7/20, or 7/27.	Deanne Belcher	6/1/23
Reserve the East Meadow space at Mitchell Park for 9/17/23.	Julie Fukuhara	6/1/23
Send Angi info to send out an evite for the Top Golf event.	Deanne Belcher	One month before event
Ask Angi to let us stay on zoom after the regular meeting for our next Booster committee meeting on 6/1/23.	Julie Fukuhara	5/4/23
Start asking PEA members at the meetings for volunteers to purchase Top Golf gift cards to help sponsor the event.	Deanne Belcher	6/1/23

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